



# Delta Sigma Theta Sorority, Inc.

## Denton County Alumnae Chapter

*"A Sisterhood Committed to Service"*

PO Box 50085

Denton, Texas 76206

www.dstdcac.org

September 7, 2019

***Re: Vendor Opportunity for Women's Symposium***

Dear Denton County Supporter,

The DYNAMIC Denton County Alumnae Chapter of Delta Sigma Theta Sorority, Inc. is hosting our 21st Annual Women's Symposium, ***"She's B.A.D.! Bold. Ambitious. Determined. A Woman of Purpose!"*** The event will be held November 16, 2019, from 1:00 pm until 4:00 pm at the University of North Texas Gateway Center, located at 801 N. Texas Blvd. in Denton, Texas. Delta Sigma Theta Sorority, Inc. is committed to helping small business owners and we believe this would be a wonderful opportunity for you to showcase your products to our Symposium participants.

The Women's Symposium attracts many throughout the metropolitan area. We do hope that you will consider taking advantage of this wonderful opportunity. Spaces are limited, so please respond as soon as possible. The deadline to reserve a space is November 6, 2019. There is a vendor fee of \$100.00. Please plan to arrive to set up your vendor booth by 10:30 am on November 16, 2019 and to have your vendor booth cleared by 5:00 pm. Also, please plan to provide one item to DCAC to raffle to the Women's Symposium participants, free of charge.

In return, DCAC will provide access to set-up the vendor booth by 10:30 am on November 16, 2019; a table and 2 chairs. Vendors will receive a light lunch prior to the start of the event. There will also be an opportunity for Women's Symposium participants to visit the vendor booths and all vendors will be listed in the digital souvenir program booklet online.

If you would like to purchase a vendor booth at our Women's Symposium please do not hesitate to contact me via email for more information. Thank you once again for your participation and support.

Sincerely,

*Darlene Petit*

**Darlene Petit, President**

Denton County Alumnae Chapter  
Delta Sigma Theta Sorority, Inc.  
(504) 430-0497  
darlenepetit.dcacprez@gmail.com

*Towanda Bryant*

**Towanda Bryant, Women's Symposium Chair**

Denton County Alumnae Chapter  
Delta Sigma Theta Sorority, Inc.  
(662) 312-2930  
towanda.bryant@verizon.net

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Darlene Petit-President  
Amia Heggins-Recording Secretary  
Cleopatra Birckbichler-Treasurer  
Vicki Byrd-Corresponding Secretary

Lisa Morgan-1<sup>st</sup> Vice President  
Cynthia Jones-2<sup>nd</sup> Vice President  
Lemoine Jones-Financial Secretary  
Deanna Marsh-Asst. Financial Secretary

**Delta Sigma Theta Sorority, Inc.**  
**Denton County Alumnae Chapter**  
**Women's Symposium Vendor Agreement**

This Agreement dated as of the \_\_\_\_\_, day of \_\_\_\_\_ 2019 is between

\_\_\_\_\_ (“hereinafter referred to as Vendor”) and Delta Sigma Theta Sorority, Inc., Denton County Alumnae Chapter (“DCAC”).

In exchange for a vendor booth at the Women's Symposium on November 16, 2019, located at the University of North Texas Gateway Center located at 801 North Texas Blvd. in Denton, Texas.

**Vendor agrees to the following:**

- (1) Pay the vendor fee of \$100.00 on or before November 6, 2019.
- (2) Have the vendor table set-up by 12:30 PM on November 16, 2019.
- (3) Display *appropriate* items for sale or service on the vendor table.  
**(DCAC reserves the right to ask any vendor to remove any items or information for services that is not considered appropriate).**
- (4) Have the vendor table cleared by 5:00 PM.
- (5) Donate an item to DCAC for raffle to the Women's Symposium participants

**DCAC agrees to the following:**

- (1) Provide access to set-up the vendor booth by 10:30 AM on November 16, 2019.
- (2) Provide a vendor table and two (2) chairs.
- (3) Provide an opportunity for Women's Symposium participants to visit the vendor booths.
- (4) List vendor in digital program souvenir booklet online.
- (5) Provide a light meal for the vendor.

The parties agree that this contract can be canceled by either side upon written notice postmarked by November 1, 2019. Written notice will be considered delivered to the address or email address listed below. The parties agree that no request for refunds will be honored after the November 1, 2019 postmark date.

The parties further agree that in the event of cancellation of the Women's Symposium due to inclement weather, *if* the Women's Symposium is not rescheduled, the vendor is entitled to a refund of half the vendor fee within 30 business days of the cancellation date.

**VENDOR INFORMATION**

\_\_\_\_\_  
Name of Business

\_\_\_\_\_  
Item(s) for sale

\_\_\_\_\_  
Contact Person

\_\_\_\_\_  
Email

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

**Chapter contact person-Valda Morgan @ (940) 391-4148**

**Make Check or money order payable to:**

DST-Denton County Alumnae Chapter

P.O. Box 50085

Denton, Texas 76206-0085

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